

Down-To-Earth (Vic) Cooperative Society Limited

Organising Committee

Minutes

Date: 25th July, 2019
Scheduled Start: 7.30 PM
Venue: Ceres Learning Centre, Lee St East Brunswick
Audio: <http://dte.org.au/audiominutes>
Register on line: <https://dte.coop/live.meeting>
Zoom Connect: <https://dte.coop/to/zoom>
Phone Connect: (02) 8015 2088 Meeting ID Number 2362803611

#	Item	Raised by:														
1	<u>Acknowledge and pay respect to the traditional owners and ongoing custodians of the land</u>															
	We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavour to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all.															
2	<u>Meeting Started</u>	<i>Procedural</i>														
	8.20 PM															
3	<u>Meeting coordinators</u>	<i>Procedural</i>														
	Chairperson: Tania Morseman Minute Keeper: Coral Larke															
4	<u>Attendance</u>	<i>Procedural</i>														
	<ol style="list-style-type: none"> 1. Coleman Naomi 2. Hunt Lindy 3. Larke Coral 4. Robin MacPherson 5. Mathews Malcolm 6. Morseman Tania 7. Reid Darrylle 8. Reid Troy 9. Shipperlee Aaron 10. Shwarz Martin 11. Waldram Grant 															
5	<u>Confirmation of previous minutes</u>	<i>Procedural</i>														
	Date Moved: Seconded: PBC / Correction:															
6	<u>Matters Arising</u>	<i>Procedural</i>														
7	<u>Correspondence</u>	<i>Procedural</i>														
8	<u>Payments</u>	<i>Procedural</i>														
	<table border="1"> <thead> <tr> <th>Inv No.</th> <th>Issue Date</th> <th>From</th> <th>For</th> <th>Due</th> <th>\$</th> <th>Minuted</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td><i>Bills Not presented</i></td> </tr> </tbody> </table>	Inv No.	Issue Date	From	For	Due	\$	Minuted							<i>Bills Not presented</i>	
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						<i>Bills Not presented</i>										
9	<u>Australia Post Grant</u>	<i>Tania Morsman</i>														
	Agenda details: I need an authorisation from DTE Cooperative in order to complete and submit the Australia Post Grant Application for Facilitator Training															

	<p>Motion: That Tania Morsman be authorised to complete and submit the Australia Post Grant Application and that this Authorisation be minuted and made available to Tania Morsman before the 4th August 2019</p> <p>Discussion: Item was discussed prior to having a quorum, however, DTE does not have rules regarding members raising grants on behalf of the cooperative and so Tania will move ahead with her plans.</p>	
10	Next SGM	<i>Peter Tippett</i>
	<p>Motion To hold the SGM on the 19th September, 2019</p>	<p>Moved Robin MacPherson Seconded Coral Larke PBC</p>
11	Woorooma Access	<i>Tania Morsman</i>
	<p>Agenda details: Currently accessibility to DTE Woorooma site has no official gateway for member access. This creates confusion in access ability.</p> <p>Motion: That a process to access DTE site Wooroomah be established for members and active volunteers. That included in this process is a site instruction / induction for site accessibility and utilisation.</p> <p>Action: Tania will email Directors for information.</p>	Deferred
12	Email Moderation	<i>Marty Schwartz</i>
	<p>Agenda details: I recently had an email rejected by one or all of the moderators of the OC list. The only reason given was the message was deemed inappropriate. I questioned this decision by the moderators with the questions below: What was deemed inappropriate about my email and what rule or guideline does it breach? Also which moderator rejected the email? I have not received a response as yet.</p> <p>Motion: That if moderation in this form is to remain, when an email is rejected the following is conveyed to the person/s involved: - The reason it was rejected - what rule or guideline has been breached - Which moderator/s rejected the email. Also that a log of these situations is kept and that processes are set up for people to dispute the decision.</p> <p>Agenda item was discussed. Motion was withdrawn</p>	<i>Motion withdrawn</i>
13	oc@dte.coop Moderation	<i>Coral Larke</i>
	<p>Agenda details: My apologies to the Organising Committee regarding moderating the oc@dte.coop When I proposed a moderated email platform I did not envisage that gate keepers would allow or disallow posts. I anticipated that emails would be viewed and measured against the code of conduct. That if/when a person transgressed and a complaint was received the person responsible would be given a warning and if severe enough suspended. The current system has the potential to be an abuse of power that this type of moderation can fall into censorship and applied without impartiality. The point of creating a safe platform was not to stifle debate but to ensure that people are not bullied off the platform and to keep the majority of members engaged.</p> <p>Motion: To revisited the motion "That the oc@dte.coop becomes a moderated platform specifically to enable respectful conversation on agenda items. A place where issues are discussed and people are not." That members agree to the process with which to implement a platform.</p> <p>Amendment: To reverse the prior motion in regards to oc@dte.coop email distribution moderation and that the list be unmoderated but be constantly reviewed as per the code of conduct.</p>	<p>Amendment Coral Larke Seconded Troy Reid PBC</p>
14	Minutes	<i>Coral Larke</i>
	<p>Motion: To trial Catherder for minute taking</p> <p>Action Task: To recruit for minute takers for each of the Board, CC & OC meetings.</p>	<p>Moved Coral Larke Seconded Troy Reid PBC</p>
15	Funding Request for ConFest History	<i>Coral Larke</i>
	<p>Agenda details: Knowing where you are going can sometimes mean knowing where you have come from. DTE's rich history deserves to be celebrated and further explored.</p>	<p>Moved Coral Larke Seconded</p>

	Motion: Budget Request For up to \$1000 to cover travel costs to; deliver car that I am donating to DTE to site, take arts materials to site, interview Junie Morosi in her home and other people who were instrumental in the development of DTE/ConFest	Troy Reid PBC
16	Transferring money between accounts	Coral Larke
	Agenda details: Transferring funds from debit card holder's accounts is happening without permission being sought. Safe guards are needed to prevent potential misappropriation and to enable card holders to manage their financial responsibilities. Motion: That signatories to DTE accounts inform a debit card holder if they intend to transfer funds from their account. That transfers are minuted.	Moved Coral Larke Seconded Malcolm Mathews PBC
17	WHS Training	Marty Schwartz
	Agenda details: For DTE to be up to standard and compliant with WHS it is ideal that training courses in this area be made available. To ensure that the work area is safe it is essential that HSR training become available for those in facilitator roles. DTE holds many working bees throughout the year and as such at least one rep is required to be trained and on site to facilitate the Bee's. It is advisable that those doing the HSR training be volunteers who are on site regularly. WHS training for 20 people = \$2,000.00. HSR training for 3 people = \$3,000.00. Travel Costs = \$1,000.00 Motion: That the sum of \$6,000.00 be made available to the WHS committee for both WHS and HSR training and additionally for travel costs.	deferred
18	WHS Budget	
	Agenda details: There seems to be little to no PPE gear left onsite at the moment. This budget is for the purchase of bulk PPE items as well as more specific items needed for various roles. Included in the budget is a request for items for the Team to complete there job effectively. Motion: That a budget of \$15,000 is made available to the WHS committee.	deferred
19	Carried Resolutions	Procedural
	Next SGM Motion To hold the SGM on the 19th September, 2019 Moved Robin MacPherson Seconded Coral Larke PBC oc@dte.coop Moderation Amended Motion: To reverse the prior motion in regards to oc@dte.coop email distribution moderation and that the list be unmoderated but be constantly reviewed as per the code of conduct. Amendment Coral Larke Seconded Troy Reid PBC Catherder Minute Taking App Motion: To trial Catherder for minute taking Moved Coral Larke Seconded Troy Reid PBC Motion: Budget Request For up to \$1000 to cover travel costs to; deliver car that I am donating to DTE to site, take arts materials to site, interview Junie Morosi in her home and other people who were instrumental in the development of DTE/ConFest Funding Request for ConFest History Motion: Budget Request For up to \$1000 to cover travel costs to; deliver car that I am donating to DTE to site, take arts materials to site, interview Junie Morosi in her home and other people who were instrumental in the development of DTE/ConFest Moved Coral Larke Seconded Troy Reid PBC Transferring money between accounts Motion: That signatories to DTE accounts inform a debit card holder if they intend to transfer funds from their account. That transfers are minuted. Moved Coral Larke Seconded Malcolm Mathews PBC	
20	Next Meeting Date & Time Confirmation	Procedural
	29 th August, 2019, 7.30 PM / An additional meeting maybe called beforehand if necessary.	
21	Meeting Ended	Procedural
	10.30 PM	

